



# VOLUNTEER APPLICATION

NAME:

ADDRESS:

CITY:

ZIP:

PHONE:

EMAIL:

GENDER: Female  
Male

MARRIED: Yes  
No

Previous Volunteer: Yes  
No

VETERAN: Yes  
No

If Yes, Branch:

CRIME CONVICTION: Yes  
No

PROBATION: Yes  
No

JOB/TITLE:

WHY DO YOU WANT TO VOLUNTEER AT AMELIA'S CLOSET?:

DAYS/TIMES/FREQUENCY AVAILABLE:

PROFESSIONAL SKILLS:

HOBBIES:

PHYSICAL RESTRICTIONS: Yes  
No

If yes, Explain:

CHURCH:

EXPLAIN YOUR RELATIONSHIP w/ JESUS CHRIST:

**BELOW ARE BRIEF DESCRIPTIONS OF THE VOLUNTEER OPPORTUNITIES AT AMELIA'S CLOSET. PLEASE MARK THOSE OF INTEREST TO YOU:**

**INVENTORY ORGANIZER:** one who is passionate about organization and helps to keep the Closet orderly; includes sorting, tagging, and hanging clothes

**CLOSET CLEANER:** one who loves keeping things tidy and is responsible for ensuring the Closet is nice and clean; includes sweeping, mopping, etc.

**CLOTHING CLEANER:** one who takes pride in freshly pressed clothing and specializes in doing laundry for the Closet; includes stain removal, ironing and steaming, and the occasional button repairs and hemming

**ACCESSORY ARTIST:** one who has a passion for accessories and is responsible for keeping them looking nice and clean at the Closet; includes polishing and cleaning shoes, jewelry, purses, and other accessories

**INVENTORY SHOPPER:** one who loves to shop and specializes in finding missing or needed inventory items for the Closet; includes shopping at other local agencies (i.e. Goodwill, Greenhouse Ministries, etc.)

**CLOSET KEEPER:** one with secretarial skills who has a heart for keeping things organized and is responsible for the Closets data entry; includes inventory and volunteer hours

**EVENT REPRESENTATIVE:** a socialite who attends local events to represent the Closet; includes networking with other agencies, occasional presentations, answering questions, and hosting booths at events

**PERSONAL SHOPPER:** an outgoing personality who loves getting to know people, as well as their style; includes assisting clients at their fitting, piecing together outfits, and providing moral support

**AMELIA'S ADVISOR:** one who has a passion to serve and love others and is responsible for keeping contact with clients between appointments; includes assisting clients at their fitting, administering assessments, collaborating with referral agencies to address client needs, and recruiting mentors for the mentorship program

**MELIA'S MENTOR:** a professional, faithful, and passionate mentor who collaborates with clients upon receiving a job; includes mentoring on work readiness skills, professional skills, self-esteem, faith, motherhood, and other life skills

**HAIR DRESSER:** a licensed cosmetologist who has a heart for serving others; includes providing cut, styling, color, and moral support for clients

**MELIA'S MAKEUP ARTIST:** one who loves makeup and has a passion for applying it to others; includes providing clients with a makeover, tips, free makeup goodies (provided by the Closet), and moral support

**NAIL TECH:** one who is passionate about nails and making women feel good about themselves; includes providing clients with manicures and/or pedicures, tips, and moral support

**PHOTOGRAPHER:** one who is passionate about creatively capturing the activities of the Closet; includes attending fittings, activities, and fundraiser events for use on our website, social media platforms, and other publications and promotional materials

**PLEASE LIST TWO PERSONAL REFERENCES THAT ARE NOT FAMILY:**

NAME:

RELATIONSHIP:

PHONE:

EMAIL:

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NAME:

RELATIONSHIP:

PHONE:

EMAIL:

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**CONFIDENTIALITY, NON-DISCLOSURE, AND CONFLICT ISSUES:**

All volunteers must conduct their service in such a manner and with such ethics and integrity that no conflict of interest, real or implied, could be constructed. Volunteers of Amelia's Closet shall be held to standards and discretion that will guide volunteers in proper conduct. Each volunteer must conduct their personal affairs so that there can be no opportunity for unfavorable reflections upon Amelia's Closet, either expressed or implied.

It is the responsibility of all volunteers to notify Amelia's Closet management of any possible conflict of interest related to the business of Amelia's Closet and any outside interest or activity. The Director must be notified so that Amelia's Closet can make a decision on whether the outside interest has or has not created a conflict of interest requiring action.

Volunteers who are, or may become, privy to confidential Amelia's Closet information shall not disclose such information. Release of any such information will result in immediate termination.

I give my permission for Amelia's Closet to run a background check at their discretion.

I have read the above information and understand the confidentiality of my time as a volunteer.

SIGNATURE:

DATE: